

REQUEST FOR PROMOTIONAL CONSIDERATION

Based on Article 11.1., Employees newly hired in the District in probationary positions will not be eligible for promotion until they have gained permanency in the classification, unless approved by the Vice Chancellor of Human Resources or designee.

Therefore, I am requesting your approval to apply for a promotional opportunity as a newly hired employee.

Employee Name	
Location/ Department	
Current Job Title	
Date of Hire	
Office Phone Number/ E-mail Address	
Current Manager	
New Job Applying for	
New Job Location/ Department	